



APPLICATION FOR EMPLOYMENT

McCann Industries, Inc. is an equal opportunity employer and will consider all applicants for all positions equally without regard to their race, sex, age, color, religion, national origin, veteran status or any disability as provided in the Americans With Disabilities Act. This applicant will be given every consideration, but its receipt does not imply that the applicant will be employed. Each question should be answered in a complete and accurate manner as no action can be taken on this application until all questions have been answered.

PERSONAL

Date _____

Name _____ Home Phone (_____) _____
Last First Middle

Present Address _____
Number Street City State Zip

E-mail address _____ Cell Phone (_____) _____

Are you over 18? Yes No Are you legally eligible for employment in the United States? Yes No

Have you ever been convicted of any crime (excluding minor traffic violations) including DWI? Yes No
If yes, state the offense, location, date and disposition _____

Note: A conviction will not necessarily disqualify you from employment.

Do you have the ability, with or without reasonable accommodations, to work overtime or to travel and/or overtime are required by the job for which you are applying? Yes No

If no, please explain _____

Will you be willing to relocate? Yes No

EMPLOYMENT DESIRED

Are you seeking Full-time Part-time Temporary or Summer Employment?

Position Applied for _____ Salary Desired _____ Date Available to Start _____

Have you ever applied to our company before? Yes No Have you ever worked at our company before? Yes No

If your answer to either of the above questions is yes, state when and where you applied and/or worked.

How did you learn of our company and/or position? _____

Are you now, or do you expect to be, working in any other business or job? Yes No

Are there any days or hours that you would be unwilling or unable to work? Yes No

If yes, please explain _____

CAPABILITY/RELIABILITY

Would you be willing and able to perform all of the tasks required by the job you are applying for? Yes No

If not, please explain which tasks _____

Have you filed any fraudulent claim against any of your present or past employers? Yes No

If yes, please explain _____

Will you abide by the safety rules of this company? Yes No

Have you ever been disciplined for violating company safety rules or regulations? Yes No

If yes, please explain _____

Would you be willing and able to report to work on time every day on a regular and consistent basis? Yes No

If no, please explain _____

EDUCATION

Type of School	Name & Mailing Address of School	Major	Circle Last Year Completed	Degree Earned (If yes, indicate degree)
High School	_____		9 10 11 12	Yes No
College/University	_____		1 2 3 4	Yes No
College/University	_____		1 2 3 4	Yes No
Graduate	_____		1 2 3 4	Yes No
Technical/Business/Trade School	_____		1 2 3 4	Yes No
Other	_____		1 2 3 4	Yes No

If you are not a high school graduate, have you passed the GED test? Yes No

Are you planning to pursue further studies? Yes No

If so, when, where and what courses? _____

List any scholastic honors, offices held and activities involved in during high school and college _____

SPECIAL SKILLS

List and describe any other school or specialized training _____

List any other skills/experience that relate to this position (typing, fluent languages, software skills, heavy machinery, etc.) _____

List professional, trade, business or civic activities or associations to which you belong. (Please exclude memberships that would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status). _____

Describe why you are interested in working for our company and to list those skills and abilities which you feel particularly qualify you for a position with us. _____

MILITARY

Have you ever served in the military? Yes No

Service Branch _____

Date Entered _____

Date Separated _____

Final Rank _____

EMPLOYMENT HISTORY

List names of employers in consecutive order with present or last employer listed first. Account for all the periods of time including military service and any periods of unemployment. If self-employed, give firm name and supply business references.

PLEASE DO NOT WRITE, "SEE RESUME"

Are you currently employed? Yes No May we contact your current employer? Yes No

Have you ever been fired, or asked to resign from a job? Yes No

If yes, please explain _____

Employer _____ Phone Number (_____) _____

Address _____

Number Street City State Zip

Dates of Employment _____ Reason for Leaving _____

Title/Position _____ Supervisor's Name _____

Ending Salary _____ Hours Per Week _____

Employer _____ Phone Number (_____) _____

Address _____

Number Street City State Zip

Dates of Employment _____ Reason for Leaving _____

Title/Position _____ Supervisor's Name _____

Ending Salary _____ Hours Per Week _____

Employer _____ Phone Number (_____) _____

Address _____

Number Street City State Zip

Dates of Employment _____ Reason for Leaving _____

Title/Position _____ Supervisor's Name _____

Ending Salary _____ Hours Per Week _____

Employer _____ Phone Number (_____) _____

Address _____

Number Street City State Zip

Dates of Employment _____ Reason for Leaving _____

Title/Position _____ Supervisor's Name _____

Ending Salary _____ Hours Per Week _____

REFERENCES

Please list three references that are familiar with your work history and experience. Do not list relatives, friends, or personal references.

Name _____ Company _____

Business Relationship _____ Years Known _____ Phone# (_____) _____

Name _____ Company _____

Business Relationship _____ Years Known _____ Phone# (_____) _____

Name _____ Company _____

Business Relationship _____ Years Known _____ Phone# (_____) _____

APPLICANT AGREEMENT: RELEASE AND CERTIFICATION

I certify that my answers to the foregoing questions are true and correct without any consequential omissions of any kind whatsoever. I understand that if I am employed, any false, misleading or otherwise incorrect statements made on this application form or during any interviews may be grounds for my immediate discharge.

I hereby authorize McCann Industries, Inc. to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements.

I agree that, if I am employed, I will abide by all the rules and regulations of McCann Industries, Inc.. I understand that the taking of drug and alcohol tests, when given pursuant to company policy, are a condition of continued employment and refuse to take such tests when asked will be grounds for my immediate termination. I further understand that nobody in the Company is authorized to enter into any written or verbal employment contracts with me for any definite period of time without express written consent of the President of McCann Industries, Inc.. I also understand that my employment is "at-will" and may be terminated by myself or by the Company at any time for any reason or no reason at all, with or without prior notice.

RELEASE AUTHORIZATION AND FAIR CREDIT REPORTING ACT DISCLOSURE

This is to notify you that in connection with your application for employment or contract, we may procure a consumer report or an investigative consumer report on you as part of the process of considering your application. In the event that information from the report is utilized in whole or in part in making an adverse decision, before making the adverse decision, we will provide you with a copy of the consumer report and a description in writing of your rights under the Fair Credit Reporting Act.

Please be advised that we may also obtain a consumer report or an investigative consumer report including information as to your character, general reputation, criminal record, personal characteristics, educational history, credit history, driving record and mode of living. This information may be obtained through a request for criminal records. Please be advised that you have the right to request, in writing, within a reasonable time, that we make a complete and accurate disclosure of the nature and scope of the information requested as required by the Fair Credit Reporting Act.

This release and authorization shall remain valid and in effect during the term of your employment or contract. We reserve the right to run subsequent consumer reports and/or investigative consumer reports on an as-needed basis.

By signing below, I hereby voluntarily authorize all entities having information about me, including present and former employers, criminal justice agencies, departments of motor vehicles, and schools, and credit reporting agencies, to release such information to the Company or a Consumer Reporting Agency acting on its behalf.

I also affirm that I have received a copy of "A Summary of Your Rights Under the Fair Credit Reporting Act".

Full Name _____
Last First Middle

*Previous Names _____

*Date of Birth _____ Social Security # _____

Driver's License # _____ State of Issue _____ Type _____ Currently Valid? Yes No

*Date of birth and previous names are required for background investigation purposes only, and will be used for no other purposes.

Signature _____ Date _____

COMPANY USE ONLY

Interviewed by _____ Hired? Yes No If Yes, Start Date _____

Pay rate \$ _____ / per _____ Position _____ Location _____

Interview remarks _____

